

## **The Procedures & Criteria of Import:**

### **First: Commercial Section**

1. Activated trade register by the imported commodities.
2. The completion of the Bank procedures with guidance of the Central Bank of Sudan.
3. The approval of the technical destination according to the commodity specifications.
4. The used spare parts are imported as follows:
  - A- Approved & stamped Proforma Invoice for the completion of the Banking procedures.
  - B- Shipment of the goods.
  - C- Bringing of the bill of lading + EM form + final invoice.
  - D- Adoption of the final bill from the Section for clearance

In the case of violations of shipping bill without a proforma invoice the importer has to pay 10% of the bill.

### **Secondly, non-commercial section (personal use):**

In accordance with Ministerial Decision No. (63) for 2013 on the control of import on personal usage of goods are as follows:

#### **1- Diplomats**

1. Submission of a letter from the Ministry of Foreign Affairs according to MoT regulations.
2. Provision of a detailed list of the imported goods .
3. Provision of a valid passport's copy.

#### **2. Government Envoys:**

Provision of a letter from the authority of representation, the allowance for import is once a year or by the end the representation.

### **3. Assigned Representatives**

Provision of a letter from the authority of representation.

### **4-Expatriates**

1. Provision of a letter from the Authority of Sudanese Expatriates Affairs to import once every three years.

2. The duration of stay abroad three years at least.

3. Provision of a Sudanese passport with stay declaration.

4. Provision of a detailed list of the imported goods.

### **Thirdly, the procedures followed in the transit trade (Transit):**

The Transit section to issue T form in compliance with the rules of the Organization of Transit Trade (Transit) Act of 2010, dated 16/12/ 2010

### **Procedures for Transit Trade (Transit )**

a) To submit a request to the agent in attachment to the following documents:

1- A ratified agreement between the importer and exporter.

2- Shipping invoices and lists.

3- Sealed Transport agreement by the Bank.

4- legal mandate from the owner of the goods in transit for those who on behalf accredited from the Sudanese embassy of the exported State.

5- Accredited certificate of origin without exporting for live animals and similar goods of the Sudanese export commodities.

6- A bill of lading as shown by the word of transit.

7- Proof of valid ID.

- 8- The owner of the transit cargo or deputy has to approve the transference contract from the Central Bank of Sudan or any commercial bank to ensure currency value of the currency free transport to the corresponding local currency.

**The collection of fees on form in accordance with the following:**

	<b>The price IN POUND</b>	<b>Category</b>
1	150	Individuals
2	200	Companies
3	20	Deer Head
4	10	Other head of cattle
	Collected form 15	